

Preparing for the PATA Forum

1. Visas and passports

It is very important that all teams and delegates take responsibility for organizing their own visas. Certain passport holders visitors need a visa to enter Uganda.

Visas for most passport holders can be obtained at the point of entry for **50USD**. You will need:

- Two passport size photos
- An international certificate for yellow fever
- A return ticket to your country of origin
- Proof that you have sufficient funds to be in the country for you stay
- Your passport needs to be valid for at least 6 months after entry.
- A copy of your invitation to the East African Forum

Please make sure that the official gives you a visa that covers the entire length of your sta.

2. Travel Medication

An international certificate for yellow fever inoculation is needed to enter Uganda

Uganda is a malaria area and it is recommended that that you take Malaria preventive measures. See <http://wwwnc.cdc.gov/travel/> for more information on travellers health

3. Transfers

Hotel Africana has a transfer service from Entebbe to the hotel. A driver will meet you at arrivals.

If you have arranged your own travel, please make sure that you have given this information to Taru (taru@teampata.org).

4. Hotel Africana, Kampala

The detail of the hotel is as follows:

Plot 2-4 Wampewo Ave, Kampala

Tel:+256 414 777500 / +256 414 348080/6 Fax: 256 414 348090

Email: africana@hotelafricana.com Website: <http://www.hotelafricana.com>

- Check in is at 12 noon on 11 October 2010 and check is at 10am on the day of departure.

5. Electrical Current and Plugs

240 volts is the voltage in Uganda and you will need a UK plug. You can buy a converter plug that will make your appliance fit locally.

6. Ugandan Currency

The currency in Uganda is the Ugandan Shilling, however the US Dollar is readily accepted (It is important that you obtain dollar bills newer than 2003 and no tears or blemishes as there was a huge inflow of forgeries before 2003 and it is easier to use these dollar notes).

- Forex Bureaus are readily available in the downtown area of Kampala. Currency can also be obtained from the Ugandan banks.
- Mastercards and Visas are readily accepted in most hotels and shops.
- *Current exchange rates 1USD is approximately 2250 Ugandan Shillings (as of Aug 2010)*

7. Speakers' Corner

In the Plenary Sessions, there will be a Speakers' Corner where one team member will present on a chosen topic for a maximum of 8 minutes. Timing is strictly limited to 8 minute presentations. We recommend that speakers/ teams try to be as creative as possible in showcasing their projects - please don't feel restricted to another Power Point presentation! If you are using Power Point, please limit yourself to **10 slides only** of which **4-6 should be photos** - pictures/ photos will be much more effective than words. You are welcome to sing/ dance/ display/ demonstrate in sharing your clinic initiatives.

Please can all teams that are preparing a presentation for the Forum send the name of the speaker and the topic to Taru@teampata.org by 10 September 2010

Remember if you use a PowerPoint presentation, copy must be loaded on to the PATA computer on the day of registration.

8. Photographs and Product Sales

We will have a small corner where teams can put up **photographs of their clinics and the projects** happening at their clinics. Please bring some along so you can show other what you are doing.

There is also an opportunity to showcase any economic empowerment projects products that your organisation runs. You are welcome to bring some products to sell. However you will be responsible for the demonstration, sale and the collection of money.

Should you have any questions regarding the forum logistics, please don't hesitate to contact me (taru@teampata.org).

